

Handbook Acknowledgment Form

By signing each section I, _____, (the parent of _____) am agreeing that I have read and understand the policies outlined in the Good Shepherd Lutheran Preschool 2019-2020 Parent Handbook.

Section Title	Parent Initials	Section Title	Parent Initials
Contact & Licensing		General Procedure – Drop Off & Pickup	
Philosophy & Purpose		Cell Phone Usage	
Home & Church		Authorized & Unauthorized Pickup	
Certification		Right to Refuse Child Release	
Hours of Operation		Child Custody	
Holidays		What to Bring	
Definition of Family		Cubbies	
Admission & Enrollment		Backpacks	
Inclusion		Lost & Found	
Non-Discrimination		Items from Home	
Confidentiality		Video Surveillance	
Staff Qualifications		Photography/Videotaping	
Child to Staff Ratios		School Provided Snack	
Communication & Family Partnership		Foods Brought From Home	
Open Door Policy		Foods That May Cause Choking	
Publicity/Facebook		Food Allergies	
Learning Environment		Meal Time	
Curricula & Assessment		State Nutritional Guidelines	
Outings & Field Trips		Good Lunch Box Suggestions	
Transition		Immunizations	
Electronic Media/Television		Illness	
Birthdays/Celebrations		Allergy Prevention	
Toileting		Medications	
General Procedure - Guidance		Communicable Diseases	
Challenging Behavior		Clothing	
Physical Restraint		Extreme Weather & Outdoor Play	
Notification of Behavior Issues		Injuries	
Biting		Smoking	
Respectful Behavior		Prohibited Substances	
Payment		Dangerous Weapons	
Registration Fees & Chapel Shirt		Suspected Child Abuse	
Late Pick-up Fees		Fire Safety	
Special Activity Fees		Emergency Evacuation	
Late Payment Charges		Emergency Transportation	
Returned Checks		Insurance	
Absence & Tardiness		Transportation Policy	
Withdrawals		Student Termination Policy	
Closing Due to Extreme Weather			

I, _____, (the parent) hereby acknowledge that I am aware of the conditions stated in the Good Shepherd Lutheran Preschool Parent Handbook and agree to abide by the above signed policies and requirements in conjunction with these policies and tuition agreement. **I have also received a copy of the Child Care Regulations Summary for Parents.**

Parent signature _____ Dated _____

Parent signature _____ Dated _____

Director's signature _____