

Handbook Acknowledgment Form

By signing each section I, _____, (the parent of _____) am agreeing that I have read and understand the policies outlined in the Good Shepherd Lutheran Preschool Parent Handbook.

Section Title	Parent Initials	Section Title	Parent Initials
Contact & Licensing		Withdrawals	
Philosophy & Purpose		Closing Due to Extreme Weather	
Home & Church		General Procedure – Drop Off & Pickup	
Certification		Cell Phone Usage	
Hours of Operation		Authorized & Unauthorized Pickup	
Holidays		Right to Refuse Child Release	
Definition of Family		Child Custody	
Admission & Enrollment		What to Bring	
Lunch Bunch		Cubbies	
Inclusion		Backpacks	
Non-Discrimination		Lost & Found	
Confidentiality		Items from Home	
Staff Qualifications		School Provided Snack	
Child to Staff Ratios		Foods Brought From Home	
Communication & Family Partnership		Foods That May Cause Choking	
Open Door Policy		State Nutritional Guidelines	
Publicity/Facebook		Good Lunch Box Suggestions	
Learning Environment		Food Allergies	
Curricula & Assessment		Meal Time	
Outings & Field Trips		Immunizations	
Transition		Illness	
Electronic Media/Television		Allergy Prevention	
Celebrations/Birthdays		Medications	
Rest Time		Communicable Diseases	
Toileting		Clothing	
General Procedure - Guidance		Extreme Weather & Outdoor Play	
Challenging Behavior		Injuries	
Physical Restraint		Smoking	
Notification of Behavior Issues		Prohibited Substances	
Biting		Dangerous Weapons	
Respectful Behavior		Suspected Child Abuse	
Payment		Fire Safety	
Registration Fees		Emergency Evacuation	
Late Pick-up Fees		Emergency Transportation	
Special Activity Fees & Chapel Shirt		Insurance	
Late Payment Charges		Transportation Policy	
Returned Checks		Student Termination Policy	
Absence			

I, _____, (the parent) hereby acknowledge that I am aware of the conditions stated in the Good Shepherd Lutheran Preschool Parent Handbook and agree to abide by the above signed policies and requirements in conjunction with these policies and tuition agreement. I have also received a copy of the Child Care Regulations Summary for Parents.

Parent signature _____ Dated _____

Parent signature _____ Dated _____

Director's signature _____